

Study Group Peer Helper Position Description

Position Title: Study Group Peer Helper

Department: Student Success Centre

Term: Fall 2021

Number of Positions:

Hours: Between 9:00 a.m. to 6:00 p.m.; minimum 2 hours per week

Length of Position: September 2021 to December 2021

This is a competitive student leadership/volunteer opportunity for U of C students.

POSITION DESCRIPTION: Volunteer Peer Helpers are responsible for facilitating the Study Group program. They promote and facilitate a weekly group study session on zoom or in an in-person environment for a designated course or department program, in order to provide participating students with a chance to build community, process course content together and share study strategies. Peer helpers also participate in ongoing professional and personal development activities to support their own development through Student Success Centre coordinated workshops.

Peer Helpers will receive training in September on facilitation skills, creating an inclusive online or in-person environment and academic integrity. They will also be responsible for promoting the session to other students.

Study Group volunteers locate and participate in online or in-person, collaborative peer-to-peer study sessions. This program is designed to help students as co-learners in the course, to study more efficiently with their peers through hosted weekly study sessions on a course/department-based basis or via general group study sessions that help participating students set a study goal and stay on task. The program also aims to foster student engagement, support student wellbeing and peer to peer connections, while promoting study strategies and learning with others with academic integrity. The Study Group volunteer peer helper position is open to participation for all first year UCalgary students, and upper-year students who wish to engage as a volunteer peer helper.

TASKS AND RESPONSIBILITIES:

- Collaborate with SSC staff to host and facilitate Study Group sessions to support undergraduate students at the university with studying and a collaborative community.
- Study Group (between 1 and 2 hours):
 - Study Group Peer Helpers log on to Zoom/ arrive to in-person class a few minutes before the session starts to make sure that everything is organized and ready for student participants. They then greet arriving participants, divide them into breakout groups if there are a large number of students attending, and work on studying for the class. Peer Helpers will have discretion in how these sessions will run.

BENEFITS:

- Enhance oral communication skills
- Gain leadership experience and improve interpersonal skills

- Interact with other students from various disciplines
- Professional development and training in facilitation skills, Zoom and online learning tools
- Opportunity to connect with like-minded peers within the program
- Opportunity to support your own study practice through sharing your own study strategies and learning new ones from fellow volunteers and program participants
- Co-curricular credit

QUALIFICATIONS:

You must:

- Be enrolled as an undergraduate student at the University of Calgary
- Be in good academic standing
- Be in good conduct standing
- Possess strong oral and communication skills
- Demonstrate an ability to succeed academically while fulfilling other commitments
- Be familiar with the University of Calgary community (e.g. a knowledge of student services, academic integrity policies, etc.)
- Be comfortable with approaching and connecting with others students
- Demonstrate professionalism, maturity and good judgment
- Be able to work collaboratively and independently in a team environment

*Please note: Interested students must complete initial training offered within the first two weeks of September in order to be eligible to participate as a volunteer.

COMMITMENT:

- Minimum 6-8 hours per month
- Training Days – Participants must be willing and able to participate in training sessions at the start of the semester.

PEER HELPER PROFESSIONAL DEVELOPMENT: The Peer Helper Program is made up of over 300 students involved in 27 different on campus offices. Part of being a Peer Helper involves ongoing professional development.

APPLICATION PROCESS: To apply, please follow the link below and complete the form. You will be contacted about information and training sessions that will take place in early September. Any questions can be directed to success@ucalgary.ca

[Apply to be a Study Group Peer Helper Here](#)